

**To the
Members and Guests
of CEO
HTI**

**Comité Européen de l'Outillage
European Tool Association**
Elberfelder Str. 77
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www.ceo-tools.com

Remscheid, 20.7.2021

CEO-Congress 2021 in Lausanne (CH) / CEO General Assembly Oct/1st 2021

Ladies and Gentlemen,

In these days Covid-19 is on low level in almost all European countries. Many people are already vaccinated, and the number will surely increase until end of September.

During their spring meeting, the CEO Board of Management (BoM) has expressly spoken out in favor of a physical Congress this year, after two years of lack of personal encounter. The philosophy was to decide for a location in central Europe, where the majority of delegates have the opportunity to avoid air travel and come by car.

As such is the case, we like to invite you on behalf of the current CEO-President, Wilhelm Hahn (WIHA), for this year's CEO-Congress, which will take place

**Sept/30th – Oct/1st 2021
Lausanne (CH)
Hotel Carlton**

Corona related, the BoM decided for a “**Congress light**”, a reduced format, consisting of a BoM-Meeting, an extended General Assembly, much room for networking and corporate dinner, but without a social program (organized sightseeing, excursions, workshops). Of course, everyone is free to bring his companion, who is gladly invited to join the dinners. In these meetings, we are going to set the course for the future of the CEO, in terms of CEO Management and a new format of the association. Therefore, your participation is much appreciated.

The program looks as follows:

Thursday, Sept/30th 15.30 – 18.00 hrs Board of Management Meeting (extra invitation required)

19.00 hrs. Section Dinner

Friday, Oct/1st 9.30 – 12.00 hrs. Extended General Assembly

13.30 – 15.30 hrs. WG-Lobbyism/Quality*

(eventually CFE-Meeting still to be arranged)

15.30 – 16.00 hrs. Presentation/Lecture still to be defined

18.00 hrs. Corporate Dinner

Saturday Oct/2nd Departure

*There are important new EU-Projects planned, which may affect our industry, such as the proposal of a **General Product Safety Regulation**, “**fit for 55**”, **SCIP-Database** or the **Circular Economy/Sustainable Products Initiative**. Therefore, we think it is necessary to talk about these issues in Lausanne.

At the same time, with this letter we want to invite you on behalf of the current CEO-President, Wilhelm Hahn (WIHA), to this year's **General Assembly**, which agenda you will find attached.

Delegates not attending the BoM meeting, are advised to arrive Thursday by 18.30 hrs. to join the Section Dinner. Please use the registration form attached.

Please arrange your room booking directly with the Meeting-Hotel

Carlton Lausanne Boutique Hôtel

Avenue de Cour 4
CH-1007 Lausanne-Switzerland
Phone +41 21 613 07 07 Fax +41 21 613 07 10
contact@carltonlausanne.ch <http://www.carltonlausanne.com>

by using the form attached. Our **room allotment is open until Aug/25th 2021 midday**.

Please also take note of the hotel cancellation policy for booked rooms as per the hotel online registration form.

The full set of registration documents is available for download at www.ceo-tools.com, members' area, or ask for it at the CEO General Secretariat (lausanne@ceo-tools.com).

You can also register online through the CEO-Website, members' area:

<https://www.ceo-tools.com/en/meetings/event/registration-ceo-congress-light-sept-30th-oct-2nd-2021-in-lausanne-ch.html>

Hope to see you in Lausanne, we remain with

kind regards,



Michael Liebhardt
General Secretary

P.S. Corona-concerned are changes of the program still possible

The Congress 2022 will be in Athens, Greece, Sept/29th - Oct/1st 2022.



CEO
Comité Européen de l'Outillage
European Tool Association

Registration

CEO-Congress "light"

Sept/30th – Oct/1st 2021, Lausanne (CH)

Please return to:

Comité Européen de l'Outillage (CEO) e. V.
Elberfelder Str. 77
D-42853 Remscheid
Phone: +49/(0)21 91/4 38-27
Fax: +49/(0)21 91/4 38-79
e-mail: lausanne@ceo-tools.com

Name: _____

First name: _____

Company: _____

Address: _____

Country: _____

Telephone: _____

Telefax: _____ **GSM No:** _____

e-mail: _____

Accompanied by:

Mrs./Miss/Mr. **Name:** _____ **First name:** _____

Date

Company / Signature

For Hardcopy: Please turn around for "Participation Conditions"

Attendance at Meetings and Dinners 2021

(to be returned to CEO-General Secretariat,
If registration will not be done online through the CEO Website)

Delegate: _____ Company: _____

Please mark your participation and please use one form per delegate.

Thursday, September 30th 2021 (Carlton Hotel)

Delegate

Companion

19.00 h	Section Dinner	<input type="checkbox"/>	<input type="checkbox"/>
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Friday, October 1st 2021 (Carlton Hotel)

9.30 – 12.00 h	General Assembly	<input type="checkbox"/>	
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12.00 - 13.30 h	<i>Business Lunch at the Hotel</i>	<input type="checkbox"/>	<input type="checkbox"/>
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13.30 – 15.30 h	WG-Lobbyism/Quality	<input type="checkbox"/>	
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15.30 – 16.00 h	Presentation/Lecture still to be defined	<input type="checkbox"/>	
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18.00 h	Corporate Dinner	<input type="checkbox"/>	<input type="checkbox"/>
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Saturday, October 2nd 2021

Departure



Expenses

Registration and payment, if possible, not later than August/31st
(to be returned to CEO-General Secretariat,
If registration will not be done online through the CEO Website)

Delegate: _____ Company: _____

Companion: _____

Delegate fee **€ 100,--**

Delegate fee includes meeting room rents, conference technic and business lunch.

Delegates fee € 100,-- _____

Section Dinner Thursday evening* € 70,-- x _____ Pers. = _____

Corporate dinner* € 90,-- x _____ Pers. = _____
– Friday evening

Total costs **€** _____

* Including Drinks (Wine, Beer, Soft Drinks)

Please pay only against our invoice / confirmation of participation (!)
and effect payment by bank transfer free of all charges to:

Deutsche Bank AG Remscheid
Account No.: 5013313
BLZ (Bank Code): 340 700 93
IBAN number DE12 3407 0093 0501331300
Swift-Code DEUTDEDW340

Keyword: **"CEO-Congress 2021" and delegate's name**

Confirmations will be issued upon receipt of registration.



Booking request form within the "Comité Européen de l'Outillage (CEO)" contingent

From September 30th until October 2nd, 2021

Booker information :

Name _____
Phone number _____
Email or fax _____

Stay :

Check-in _____
Night(s) _____
Check-out _____
Room category Classic room for 1 people at CHF 230.-
 Classic room for 2 people at CHF 255.-
 Superior category room for 1 people at CHF 260.-
 Superior category room for 2 people at CHF 285.-
 Double bed Twin beds
Guest First Name _____
Guest Last Name _____

Billing information :

Company Name _____
Address _____

Country _____

Guaranty :

Credit card number _____
Expiration date _____
Card holder name _____

Rate information :

including service & VAT
Buffet breakfast
WiFi connection
City Tax (CHF 3.50 /person/night)
excluding Parking (CHF 15.- /car/day)

Hotel information :

Check-in: from 3 p.m.
Check-out: until 12 p.m.

Cancellation & credit card charging policy :

All cancellations can be taken in consideration if it is in the written form.
Any cancellation or modification is free of charge, if made until 21 days before arrival day.
A penalty fee will occur in the event of a late cancellation or modification:
Between 20 and 10 days before arrival day : 75% of the total amount is due;
After 9 days before arrival day : the total amount of the reservation is due.
20 and 9 days before arrival date we will charge your credit card.

Breakfast information :

Weekday : from 7 until 10 a.m. / Weekend : from 7.30 until 10.30 a.m.

Please return this form duly filled out and signed along with a copy of the credit card and credit card holder passport via email to contact@carltonlausanne.ch

Avenue de Cour 4 - 1007 Lausanne

Tél : +41 21 613 07 07 - Fax : +41 21 613 07 10

Email : contact@carltonlausanne.ch - Site Web : www.carltonlausanne.com



General Assembly
Oct 1st 2021, 9.30 – 12.00 hrs,
Hotel Carlton, Lausanne (CH)
Agenda

9:30 a.m. General Assembly, following the agenda:

Item 1 - Welcome by the current CEO President, Wilhelm Hahn

Item 2 - Adoption of the agenda 2021 and approval of the 2020 Minutes (Online)

Item 3 - Approval of the accounts 2020 and budget 2022

- based on the statements of the member auditors (Annex)
- formal approval to the actions of Presiding Board and General Secretary, according to Art. 10, item 4 f) of the CEO Statutes for the fiscal year 2018
- approval of the budget 2022
- Changes in membership: new direct Member: WEZAG GmbH & Co. KG, Germany
- New General Secretary and Deputy General Secretary
- Farewell of the actual General Secretary Michael Liebhardt

Item 4 - Evolution of CEO

- Review of recent meetings and actual status, including
- “Road Map” and
- Corporate Meetings Nov/Dec (“European Tool Days”)
- Discussion of the concept presented

Item 5 - Election of CEO-Management

- Board of Management (BoM) - Candidates as per the attachment
- Appointing Wilhelm Hahn (President) and Miguel Gonzales (Vice President) for another year of duty, to come back to alternating elections of Presiding Board and Board of Management

Item 5 - Future CEO Congresses

- Sept/29th – Oct/1st 2022 Athen (Greece)
- 2023: Tallin (Estonia)

Item 7 - Miscellaneous matters



Presiding Board and CEO Board of Management Candidates Period 2021

Candidates Presiding Board:

Candidate for President: Wilhelm Hahn (WIHA), Germany

Candidate for Vice President: Miguel Gonzales (IREGA), Spain

Candidates Board of Management 2021

	Name	Company	Country
1	Guillaume Bonafe	Stanley Black&Decker	F
2	Dr. Ulrich Bourgund	HILTI AG	FL/CH
3.	Neill Brodey	NORBAR Torque Tools	UK
4	Dr. Christian Dowidat	Gedore	D
5	Thomas Glockseisen	WEZAG	D
6	Matthias Hoffmann	HAZET	D
7	Wolfgang Kirchhoff	KIRCHHOFF WITTE	D
8	Thibaut Moulin	Sextant / MOB	F
9	Torbjörn Palmberg	AB Momento	S
10	René Ronchetti	Usine Vallorbe	CH

14.7.2021